**PTA Meeting Minutes**

**Wednesday 20th January 2021 at 7.30pm**

**via Zoom, due to Covid-19**

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| **No.** | **Agenda Item & Notes** |
|  | **Welcome, note attendance and apologies:**Jennifer Plenty - ChairJo de Bry - Vice Co-ChairKatherine Field - Vice Co-ChairRachel Haffenden - SecretaryLaura Dunbar - Treasurer Ann McGregegor - HeadChrista BakkerCaroline DawesGemma StoneSharon StewartLaura Dillion - TrusteeAmy HaydenLucy Briant Laura TurneyNicola BrewertonAilsa Body |
|  | **Approve the minutes of the last meeting:** Approved |
|  | **Co-Chairs’ Report**Meeting held at same time as AGM therefore see AGM minutes for full update. - Weekly/bi-weekly activity suggestions to be sent out by PTA;- Remind parents of Co-Op, Easyfundraising, Amazon Smile, Voluntary Contributions. |
|  | **Treasurer’s Report**Accounts currently with the auditor and once signed off will be sent to Rachel for filing with the Charity Commission. |
|  | **Head Teacher’s Report**Doesn’t expect children will be back at school until after Easter (further report at AGM) |
|  | **Funding Requests**No requests Jen requested system to be set up to facilitate spending of year group allocation of budget - possibly termly spending  |
|  | **Future Events**a) Disco - will reschedule when able, possibly Summer term. Jo will investigate possibility of virtual disco.b) Non-uniform day - plan to reschedule for 27th Mayc) Usbourne books sponsored reading - Rachel Haffenden - 12th-26th February - to launch with support of teachers to raise funds for new books and a variety of challenges for children/parents to choose from (Usbourne will donate 60% on top of all sponsorship raised).d) Grounds Days - Sharon Stewart - Oct/Nov year group bubble grounds days were successful (work on mud kitchen & meadow). Further grounds days necessarily cancelled to date, but grounds team have continued work on the sensory garden and forest school garden. Lining of the pond needs work - big job to replace (Mrs McGregor to check whether school funding available).e) Bags2School Collection - September raised £300. Next collection scheduled 28th April 2021 and intend to run 6 months thereafter. |
|  | **Other fundraising ideas**a) Voluntary Contributions, Amazon Smile, Easy Fundraising - continue to promote these to parents.b) Easter Egg trail around the village - socially distanced. Map that people can purchase - possibly clues to create a word and an activity sheet.c) Competition - weekly/fortnightly competition with focus on the children.d) Easter raffle - agreed to postpone to the summer term.e) Summer Fair - ideas to be discussed. Very unlikely we can run a summer fair, possibly fun day in school time for the children to enjoy.f) Other:- Mothers Day - Mothers Day shopping event won’t be possible, consider suggesting ideas to children via Classlist - card for children to colour in/write a poem/simple biscuit recipe.- Fundraising Goals - specific item/goal to fundraise towards - possibly outdoor play equipment.- Cashless PTA - options to investigate - PayPal, ParentPay, Bank Transfer, Gift Aid Declaration form, Virgin Giving - Laura D/Christa to investigate further. |
|  | **Outdoor Classroom – update**Completion being funded by GrantConstruction completeFurniture in construction 2 chalk boards & magnetic blackboard at front of classroom, outdoor storageInvestigating whether it may be possible to get electricity to the classroomNeed to ensure we feed back to funders - possibly a video and photos. |
|  | **AOB**Camping event - Nicola Brewerton to organise if possible;Computers in school - school have a budget to cover incidental costs and 5 year long term fund held by the PTA to update. Aim to save £1000 per term.Computers for School charity - 10 devices donated to school for use of pupils during lockdown. |
|  | **Date of next meeting**Wednesday 3rd March 2021 |